



**Stafford County Department of Public Works  
Utilities Division**

**OWNER AUTHORIZATION  
FOR TENANT UTILITY SERVICE**

INTERNAL USE ONLY	
Customer ID:	_____
Location ID:	_____
Initials:	_____
Date:	_____

**CODE OF VIRGINIA**

**§ 15.2-2119.4. Fees and charges for water and sewer services provided to a tenant or lessee of the property owner.**

B. A locality or authority providing water or sewer services to a lessee or tenant of the property owner shall do so directly to the tenant after (i) obtaining from the property owner a written or electronic authorization to obtain water and sewer services in the name of such lessee or tenant.

Service Address: \_\_\_\_\_

Tenant Names: \_\_\_\_\_  
\_\_\_\_\_

The tenant or tenants above have entered into a lease for the property located at the service address above and are authorized to obtain water and/or sewer at this address.

**Owner Information**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**This form must be signed by the legal recorded property owner.**

Owner Signature or Authorized Agent: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed form to Utilities Customer Service at  
1300 Courthouse Road, Stafford, VA 22554  
Phone: (540) 658-8616 Fax: (540) 658-4082 Email: utilcustservice@staffordcountyva.gov  
Customer Service Office Hours: Monday-Friday, 8AM-4:30PM